



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G V Community Café Pontrilas
on Wednesday 15th January 2025 at 6.30pm

No KPC/MW/112

Present

Councillor Mr K John Chance Chairman
Councillor Mrs Jennifer Evans Vice – Chairman
Councillor Mr Trefor Edwards
Councillor Mrs Karen Manifold
Clerk Mr M Walker

Also Present

Ward Councillor Mr Matthew Engel and one further member of the public

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

Apologies were received and accepted from Lengthsman/Contractor Mr James Probert
Representatives from the Police and BBLP Locality Steward Lara Edwards not present

2.0 Parish Council Co – option

Mr Ryan Smith had completed his “Application for Co-option Form” and would be invited to the next full Parish Council meeting in March 2025 for Co-option by the Parish Council.

3.0 Declarations of Interest and Dispensations

3.1 No Declarations were made

3.2 No written applications for dispensations were received

4.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/111 held on Wednesday 20th November 2024 were confirmed as a true record and signed by the Chairman

The Parish Council resolved to change the correct order of business at this time to Item 6.1, 6.2, 6.3

6.0 Reports if available from:-

6.1 Ward Report from Ward Councillor Mr Matthew Engel

Herefordshire Council Budget Meeting
Southern Link Road to start 2026, although no funding is available from Government
Will be paid for by new build housing
County Council in a group with a Mayor, Herefordshire, Gloucestershire and Worcestershire
Flooding in Ewyas Harold
“B” Road Kentchurch to Pontrilas
Bridge Inn and Lodge, Culverts, Potholes, Ditches, Tarmac
Information to be sent to Matthew

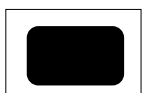
6.2 Memorial Hall Delegate Report

Memorial Hall quite busy
Jamie Probert cleared car park flooding

6.3 Police Report

No Police present and no report available

The Parish Council resolved to resume the correct order of business at this time to Item 5.0



5.0 **Financial Report**

5.1 Receipts

Herefordshire Council BACS Remittance Advice 4204540 £822.00
Reference JMP184

5.2 Invoices for Payment

HMR&C 3rd ¼ Payment October November December £326.00

Cheque Number 101214

(paid 31st December 2024)

Clerk's Salary December 2024 Gross £543.40

Mileage £17.19

Postage £5.10

Tax £108.60 NIC £0.00

Nett Pay £457.09

Cheque 101215

Clerk's Salary January 2025 Gross £543.40

Tax £108.80 NIC £0.00

Nett Pay £434.60

Cheque 101216

J M Probert Invoice No JMP205 £720.00

Ditching Grant 20th & 21st November 2024

Ditching work as quoted for ditching grant. As per quote

Ditching Swooning/shipped/hubcaps Ditching £360.00

Ditching Spouting/orbited/format Ditching £360.00

Photos of before and after on the attached

Cheque 101217

J M Probert Invoice No JMP206 £105.00

Lengthsman £105.00 (half a day)

Clearing gullies and grips around the parish during Storm Bert

***Joint Cheque 101218**

J M Probert Invoice No JMP207 £222.00

Bin Emptying

x 4 bins 17th November 2024 £24.00

x 4 bins 24th November 2024 £24.00

x 4 bins 1st December 2024 £24.00

x 4 bins 8th December 2024 £24.00

x 4 bins 15th December 2024 £24.00

x 4 bins 22nd December 2024 £24.00

x 4 bins 29th December 2024 £24.00

x 4 bins 5th January 2025 £24.00

Litter bin replacement in

Pontrilas 2 x bins £30.00

***Joint Cheque 101218**

C A R E Herefordshire CIC £20.00

Meeting Room Hire KPC 15/01/2025

Cheque 101219

Dore Community Transport Community Benefit Grant KPC 01/15/25 £300.00

Cheque 101220

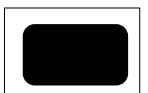
Kentchurch PCC Community Benefit Grant KPC 01/15/2025 £100.00

Cheque 101221

C A R E Herefordshire CIC Community Benefit Grant KPC 01/15/2025/CBG £100.00

Cheque 101222

All payments **Unanimously** approved by the Parish Council



5.3 Bank Balances as per Barclays Internet Printed Bank Statements

Community Account	@ 1 st November 2024	£9,560.13
Community Account	@ 2 nd December 2024	£9,228.13
Community Account	@ 2 nd January 2025	£7,641.49
Business Premium Account	@ 1 st October 2024	£8,356.97
Business Premium Account	@ 2 nd January 2025	£8,388.22

Bank Reconciliations signed for both accounts

{The Parish Council Cheque Signatories are Councillor Mr K John Chance Chairman and Councillor Mr Trefor Edwards}

- 5.4** Update Bank Mandate – remove Mrs Heather Adams and Mr John Pring
add Parish Councillor Mrs Jenny Evans Vice – Chairman and Parish Councillor Mrs Karen Manifold
Clerk instructed to wait until new Parish Councillor is co-opted

6.0 Reports if available from:-

- 6.1** Ward Report from Ward Councillor Mr Matthew Engel
See after Item 4.00

- 6.2** Memorial Hall Delegate Report
See after Item 4.00

- 6.3** Police Report
See after Item 4.00

7.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
No matters raise

8.0 Highways and Footpaths

- 8.1** To receive **new** information on any Parish Highway including Public Footpath Issues
Pontrilas Sawmills water across the road

- 8.2** Agree future work for the Lengthsman
Maintenance works agreed, as and when required, Councillor Mr John Chance Chairman to liaise with James Probert

- 8.3** Confirmation of Drainage Grant award & approve project for Lengthsman
2 projects Approved, 1 project being Considered
Purchase Order now received

9.0 K6 Kiosk at Kentchurch

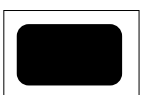
To discuss action required
Councillor Mrs Karen Manifold to investigate

10.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

29th February 2024 Planning Consultation 240444 Rocklands Railway Terrace Access Pontrilas Hereford HR2 0BH
Application for approval of reserved matters following Outline approval 212128
Proposed detached dwelling, garage and new parking for Rocklands
Approval of Reserved Matters
Application Granted 20th November 2024



25th July 2024

Planning Consultation 241798 Old House Farm Pontrilas HR2 0BL
Proposed erection of a self-build replacement dwelling and associated work
Application Withdrawn 8th January 2025

Correspondence

22nd November 2024 Parish Council Precept 2025-2026 for £9,250.00
Submitted to Herefordshire Council

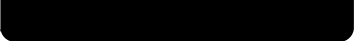
11.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

K6 Kiosk at Kentchurch (opposite the Bridge Inn)

12.0 Confirmation of Date, Time and Venue of the Next Meeting

Ordinary Parish Council Meeting to be held in the G. V. Community Café Pontrilas
Wednesday 19th March 2025 at 6.30pm

Meeting declared closed at 8.45pm

Signed..........

Parish Council Chairman Councillor Mr John Chance

Dated this day the 19th March 2025